



**WALLACE STEGNER CENTER
FOR
LAND, RESOURCES, AND THE ENVIRONMENT**

**APPLICATION PACKET
FOR THE MASTER OF LAWS (LL.M.) PROGRAM**

**S.J. QUINNEY COLLEGE OF LAW
AT THE UNIVERSITY OF UTAH
LL.M. ADMISSIONS
332 SOUTH 1400 EAST RM 101
SALT LAKE CITY UT 84112-0730**

**References for Additional
Information**

Office of Admission

S.J. Quinney College of Law
at the University of Utah
332 South 1400 East Rm. 101
Salt Lake City, UT 84112-0730
801-581-7479 or 1-800-444-8638 Ext: 1-7479
FAX: 801-581-6897
Admission Information Request & Update Line:
801-581-3682
Email: Admissions@law.utah.edu
Internet: www.law.utah.edu

**Wallace Stegner Center for Land, Resources
and the Environment**

S.J. Quinney College of Law
at the University of Utah
332 South 1400 East Rm. 101
Salt Lake City, UT 84112-0730
801-585-9695
Internet: www.law.utah.edu/stegner/

International Center

University of Utah
200 South Central Campus Dr. Rm. 410
Salt Lake City, UT 84112
801-581-8876
Internet: <http://careers.utah.edu/inter/iss/>

Center for Disability Services

University of Utah
200 South Central Campus Drive Rm. 162
Salt Lake City, UT 84112-9107
801-581-5020
Internet: <http://disability.utah.edu/>

TOEFL/TSE Services

P.O. Box 6155
Princeton, NJ 08541-655
609-771-7100
Internet: <http://web1.toefl.org/>

Office of Residential Living

University of Utah
5 Heritage Center
Salt Lake City, UT 84112-2036
801-581-6611
Fax: 585-3591
Email: housing@orl.utah.edu
Internet: www.orl.utah.edu



LL.M. Program Application Instructions

The S.J. Quinney College of Law offers a specialized Master of Laws (LL.M.) degree for students wishing to pursue postgraduate study in the legal aspects of natural resources, the environment, international environmental policy, public lands, and energy. A prior law degree (J.D. or foreign equivalent) is a requirement for admission to the program. Factors considered in the selection of candidates include high academic performance, practice experience, work in related fields, and demonstrated potential for graduate level work.

This program is a full-time one-year program (unless an extension is granted by the Director) requiring completion of a total of 24 semester credit hours. All LL.M. candidates holding a U.S. law degree will be required to complete:

- (1) a minimum of 17 credits in courses from the approved list of natural resources, environmental, international and related law courses, seminars and clinical work;
- (2) at least one seminar requiring a major research and writing project (which may count towards the 17 credit minimum described above); and
- (3) the LL.M. seminar (2 credits).

Candidates entering the LL.M. program with a foreign law degree shall fulfill the requirements outlined above with the following exceptions. Foreign candidates shall complete an introduction to U.S. law course (2 credits), one U.S. law course as approved by the College (3 to 5 credits), and a minimum of 15 credits from the approved list of natural resources and related courses.

Upon approval by the S.J. Quinney College of Law, an applicant may complete the LL.M. thesis for 6 to 12 credits toward the 24 credits required for the degree. The thesis satisfies the seminar requirement, but the candidate must complete the LL.M. seminar. An overall grade point average of B- or better is required for graduation.

ADMISSION PROCEDURES FOR THE LL.M. PROGRAM

Admission is open only to persons who have received their first law degree (J.D. degree or foreign equivalent) at the time they start the program. Applicants should have a background or a strong demonstrated interest in the environmental or natural resources fields.

Application Deadline: All materials including transcripts, letters of evaluation and TOEFL (if required) must be submitted by **January 31** for enrollment in the next fall semester. Materials must be submitted to the S.J. Quinney College of Law, at the University of Utah, LL.M. Admission Office, 332 S. 1400 E. Rm. 101, Salt Lake City, Utah 84112-0730, Fax (801) 581-6897.

Application Form and Fee: Applicants must submit a completed and signed Application for the LL.M. Program, together with a \$50 nonrefundable application fee in the form of a check or money order made payable to the S.J. Quinney College of Law.

Transcripts: An official transcript from each undergraduate, graduate and professional school attended must be sent by the institution to the S.J. Quinney College of Law LL.M. Program. The law school transcript, or a separate statement from the law school, should indicate class rank (if available) and should list significant law school honors. *Candidates, who have attended foreign institutions, please see Foreign Applicant Instruction.*

Statement of Experience and Interest: Applicants must include a statement of no more than two pages detailing their education, experience and interest in the natural resources, environment, international environment, public lands, or energy area

Letters of Evaluation: Letters of Evaluation from three (3) professional references who are familiar with the applicant must be sent directly to the S.J. Quinney College of Law and be accompanied by a completed Academic and Professional Reference Form. At least one reference should be an academic reference.

Thesis Option: Applicants who wish to complete an LL.M. thesis in lieu of coursework must submit a separate statement describing an area of primary interest so that a determination can be made on the feasibility of thesis supervision. Applicants should be aware that approval of the thesis option presumes a match between (1) the applicant's interests and background, and (2) the research and training interests of at least one member of the faculty who can serve as the student's advisor and thesis supervisor.

Applicants Whose Native Language Is Not English: Applicants whose native language is not English must include an official score from the Test of English as a Foreign Language (TOEFL) or an approved equivalent. TOEFL scores should be above 600 on the paper test and 250 on the computer test. A high degree of proficiency in conversational and written English is essential for successful classroom participation and completion of the writing requirement.

Foreign Applicants: The S.J. Quinney College of Law accepts applications to the LL.M. program from candidates who are not U.S. citizens or permanent U.S. residents. Prior to enrollment, foreign applicants accepted to the program are required to meet all state, federal and university requirements and regulations that apply to international students. For additional information pertaining to international student admission requirements, write International Student Admissions Office, University of Utah, 200 S. Central Campus Dr. Rm. 410, Salt Lake City, Utah 84112, or view their web site <http://www.saff.utah.edu/admiss/international.htm>

Foreign candidates may submit transcripts from foreign institutions directly to the College of Law for evaluation or the candidate may submit the foreign transcripts through one of the approved credential services below. All foreign transcripts must be evaluated within the last twelve months.

Center for Applied Research Evaluation & Education, Inc.
P.O. Box 20348
Long Beach, CA 90801
Telephone: 562-430-1105
Fax: 562-430-8215

Educational Credential Evaluators, Inc.
P.O. Box 92970
Milwaukee, WI 54202-0970
Fax: 414-289-3411
E-Mail: eval@ece.org

World Education Services, Inc.
P.O. Box 745
Old Chelsea Station
New York City, NY 10013-0745
Telephone: 212-966-6311
Fax: 212-966-6395

Evaluations must be sent directly to the S.J. Quinney College of Law by the service.

Nondiscrimination & Equal Opportunity: The University of Utah and the S.J. Quinney College of Law are fully committed to policies of nondiscrimination and equal opportunity, and vigorously pursue affirmative action in all programs, activities, and employment with regard to race, color, national origin, sex, age, and status as a person with a disability. Religion, sexual orientation, and status as a disabled veteran or veteran of the Vietnam era also are protected under nondiscrimination and equal opportunity employment policies. Reasonable accommodation is provided to the known disabilities of applicants and students. Evidence of practices that are not consistent with this policy should be reported to the Office or Equal Opportunity and Affirmative Action, (801) 581-8365.

Application for the LL.M. Program



Part I. General Information

- 1a. Application Status
Beginning Program Fall 20____
(Choose One Below)
 U.S. Citizen or Permanent Resident
 International Student
- 1b. Primary Area of Interest
 Natural Resources
 Public Lands
 Environmental
 Water
 Energy
 International Environment
 Other_____
2. _____
Last Name First Name Middle Name

Preferred First Name Social Security Number
3. Utah Resident? Yes No If you are claiming Utah residency, explain all two-week or more Absences from Utah during the previous 18 months _____
4. Mailing Address until ___/___/___ Permanent Mailing Address

Fax (____) _____ Email _____
Phone (____) _____ (____) _____
Day Evening
5. Person we may contact if we are unable to locate you:
Name _____ Email _____
Address _____
City, State, Zip, Country _____
Phone (____) _____ (____) _____ (____) _____
Day Evening Fax
6. Country of citizenship _____ State or country of legal residency _____
If not a U.S. citizen, do you have an alien registration card for U.S. immigration purposes? Yes No
If yes, please indicate your alien registration number _____ (Please send a copy of the front and back of the card)

Part II. Personal Background (Completion of this part is voluntary)

The S.J. Quinney College of Law seeks substantial student body diversity in terms of gender, age, race, ethnicity, experience and geographic and personal background. You may disclose the information requested in Part II of this application or any other information you believe is relevant to our diversity policy. **Supplying information will not adversely affect consideration of your admission and will be maintained in confidence in accordance with our Student Records & Privacy Policy.**

7. Female Male Date of Birth ___/___/___ (mm/dd/yyyy) Place of Birth _____
8. Specify racial or ethnic heritage:
 African-American/Black Cuban Other Hispanic
 American Indian/Aleut/Native Puerto Rican Caucasian
American/Eskimo (Tribe _____)
 Asian Central or South American Other
 Pacific Islander Mexican
9. What states or countries have you lived in or visited for one month or more? _____
10. Native language _____ If not English, number of years English spoken _____
Other languages spoken _____
11. I would like you to consider the following other diversity circumstance(s) or factor(s) of the type mentioned above that pertain to me or my background: _____

If you choose to respond to question 8 or 11, you must describe in more detail on a separate sheet your individual circumstances and background or your specific racial, ethnic, linguistic or cultural heritage.

Part III. Academic Background

12. Letters of Evaluation from three professional references (including at least one academic reference) will be sent directly to the S.J. Quinney College of Law from:
- | Name | Title | Institution/Company |
|----------|-------|---------------------|
| 1) _____ | _____ | _____ |
| 2) _____ | _____ | _____ |
| 3) _____ | _____ | _____ |

Application for the LL.M. Program

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13. LSAT Score(s) and date(s) taken

TOEFL score and date taken [required if your native Language is not English]

Score / /
Month Year

Score / /
Month Year

Score / /
Month Year

14. List on a separate sheet all colleges, universities or educational programs attended and include the following information for each:
Institution Location Major Cum GPA Degree and Date Earned/Expected

15. List academic honors and memberships in scholastic societies: _____

16. List all courses taken in college or law school related to natural resources, public lands, environmental, international or energy issues: _____

Part IV. Employment History and Significant Activities

17. List all states or jurisdictions in which you are licensed to practice law: _____

18. Beginning with the most recent, list in chronological order your employment history and/or significant activities (excluding school) for at least the previous 5 years:

FROM (mon/yr) TO (mon/yr)	EMPLOYER or AFFILIATION	ACTIVITY or TITLE	CITY, STATE, COUNTRY
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____

19. U.S. military experience: _____

Discharge Status: _____ If anything other than honorable, please attach an explanation.

Part V. Character and Fitness Evaluation

If the answer is "yes" to any of questions 20 –22, please submit a detailed explanatory statement.

20. Yes No Have you ever been convicted of a crime (other than a minor traffic violation) that has not been expunged from your record?
21. Yes No Have you ever been disciplined, placed on probation or dismissed in connection with your academic or scholastic performance
22. Yes No Have you ever been disciplined, sanctioned, placed on probation, dismissed or had a judgment obtained against you in connection with any matter including educational, personal, professional, military, business or employment behavior or activity?

Part VI. Miscellaneous

23. How did you first learn of the S.J. Quinney College of Law LL.M. Program and why did you decide to apply here? Please note any particular person or persons who influenced your decision to apply here: _____

24. Other post J.D. graduate programs to which you have applied this year or will apply: _____

All information in this application and accompanying materials is true, complete, and accurate to the best of my knowledge. I am the author of the statement or additional information included with this application. I understand I am required to update my admission file with additional information such as scholastic grades earned since the application was prepared, or any information that may be relevant to my character and fitness to enter a professional legal educational program. Providing false or misleading information will subject the candidate to revocation of admission and/or possible expulsion from the S.J. Quinney College of Law.

SIGNED

DATE



ACADEMIC AND PROFESSIONAL REFERENCE FOR THE LL.M. PROGRAM

(PHOTOCOPY THIS FORM FOR ADDITIONAL REFERENCES.)

Instructions: The applicant should provide this form to the person acting as a reference for the applicant ("the evaluator"). When completed, the evaluator should send this form and the letter of evaluation to:

**S.J. QUINNEY COLLEGE OF LAW
AT THE UNIVERSITY OF UTAH
LL.M. ADMISSIONS
332 SOUTH 1400 EAST RM 101
SALT LAKE CITY, UT 84112**

Part I. Applicant should complete this part before sending this form to the evaluator:

Name: _____ Date: _____

Address: _____

E-mail _____ Telephone _____ Fax _____

LL.M. area(s) of focus: Natural Energy Public Lands Environmental International Environmental
 Energy Water Other _____

How long and in what capacity have you known the person you have asked to provide this reference? _____

I waive I do not waive My right to have access to this completed Academic and Professional Reference form and any attachments.

Applicant Signature _____

Part II. To be completed by evaluator:

Note to the evaluator: The person named above is applying for admission to the University of Utah College of Law LL.M. program in natural resources and environmental law and has listed you as a reference. Please complete this form and send it directly to the College of Law at the address above. No action will be taken on the candidate's application until this form is received.

- I do I do not know the applicant's academic/professional abilities well enough to act as a reference
- Summary evaluation of overall scholarly/professional ability. Compared to a representative group in the same field who have had approximately the same amount of experience and training, how do you rate the applicant? (Please Check One)
 Outstanding Good Below Average
 Excellent Average Not Recommended for Graduate Study

Educational level of the representative group with which the applicant is compared:

College Undergraduate College Graduate Student Law Student Law Graduate

- In your opinion, is the applicant's scholastic or professional record, as you know it, an accurate measure or indicator of his or her scholastic ability?
 Yes No Don't Know

If your answer is No, please explain briefly, giving consideration to the applicant's performance in independent study or in research: _____

4. Do you know of any matters related to the applicant's character and integrity that should be considered? Please explain.

5. Evaluation Profile

	Outstanding	Unusual	Good	Above Average	Average	Below Average	Not Recommended for Graduate Study	Unknown
Oral Communication Skills								
Written Communication Skills								
Analytical Thinking								
Willingness To Work Hard								
Motivation								
Commitment								
Intellectual Independence								
Ability To Work With Others								
Organizational Ability								
Creativity								
Leadership Ability								
Trustworthiness/Honesty								
Judgment								

6. Expanding on Evaluation Profile above, please attach a letter that discusses, by way of example or specific illustration, the applicant's ability in each of the areas listed. Additional information about the applicant's background or interest in natural resources or environmental areas may also have an impact on admission decisions.

Evaluator's Signature _____ Date _____

Name _____
(print or type)

Title _____

Institution _____

Address _____

_____ Postal Code _____

Email _____